

MINUTES

Transportation Policy Committee
Of the
Regional Planning Commission
For

Jefferson, Orleans, Plaquemines, St. Bernard, St. Tammany and Tangipahoa Parishes

November , 2015

Committee Members: AMOS CORMIER JR. – Chairman, JOHN F. YOUNG - 2nd Vice Chairman (Designee: Mark Drewes), MITCHELL J. LANDRIEU – Treasurer (Designee: Cedric Grant) Mayor Mike Yenni (Designee: Jose Gonzalez) Lee Giorgio, Jack Stumpf, Councilmember At-Large Stacy Head (Designee: Carla Genusa), Scott Morse, Mandrel Pansey, Councilman Ray Lauga, Jr., Councilman Richie Lewis (Designee: Councilman Casey Lewis), David Munn, Councilman Steve Stefancik, Reid Falconer, Richard Kelley, Rene Soule, Mayor Bob Zabbia, Dr. Bonnie Lewis, DOTD Secretary Sherri LeBas (Designee: Chris Morvant), Jeff Davis (Designee: Scott Ricoux) Shelby Lasalle (Designee Carlton Dufrechou), President V.J. St. Pierre (Designee: Buddy Boe) Brandy Christian (Designee: Andree Fant) President Natalie Robottom (Designee: Laverne Osiris) Sal Longoria (Designee: Tiffany P.), Ryan Brown, Mayor Pete Panepinto

Attendance: 26

Consultants:

Staff: Jeff Roesel, Nicholas Silvey, Megan Leonard, et al



AGENDA

1. Consideration: Approval of the October 13, 2015 minutes
2. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements
3. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements
4. Consideration: Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements
5. Consideration: Consultant Selection:
Harahan Streetscaping Improvements - (Task A-2.16 H; FY-16 UPWP)
Amount: \$ 30,000
6. Consideration: Consultant Selection:
Hammond Bicycle Plan - (Task ST-2.16 H; FY-16 UPWP)
Amount: \$ 30,000
7. Consideration: Amendment to the FY16 Unified Planning Work Program
Regional Transit Authority: Downtown Transit Center Study
Amount: \$250,000

- 8. Presentation: Baptiste Collette Project
By: David St. Marie, PE, MBA
Section Manager, HNTB
- 9. Consideration: Public Comment Period
- 10. Consideration: Other Matters



President Cormier led everyone in the Pledge of Allegiance.

Following the roll call, a quorum was established. Chairman Cormier began the meeting.

1. Consideration: Approval of October 13, 2015 Minutes

Councilman Stefanick made a motion to approve the October 13, 2015 minutes, seconded by Councilman Lauga and approved unanimously as noted by the Chairman.

2. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements

Mr. Brooks referred the members to page 4-6 of the meeting packet for the amendments to the New Orleans TIP, Highway & Transit Elements, and provided a brief explanation of each item.

There being no questions or objections, the Chairman called for a motion to approve the New Orleans TIP amendments for the Highway & Transit Elements. It was so moved by David Munn, seconded by Councilman Lauga and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

3. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements

Mr. Brooks referred the members to page 7-8 of the meeting packet for the amendments to the St. Tammany TIP, Highway & Transit Elements, and provided a brief explanation of each item.

There being no questions or objections, the Chairman called for a motion to approve the St. Tammany TIP amendments for the Highway & Transit Elements. It was so moved by Councilman Stefancik, seconded by Richard Kelley and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

4. Consideration: Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements

Mr. Brooks referred the members to page 9 of the meeting packet for the amendments to the Tangipahoa TIP, Highway & Transit Elements, and provided a brief explanation of each item.

There being no questions or objections, the Chairman called for a motion to approve the St. Tammany TIP amendments for the Highway & Transit Elements. It was so moved by Mayor Panepinto, seconded by Mayor Zabbia and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

**5. Consideration: Consultant Selection:
Harahan Streetscaping Improvements - (Task A-2.16 H; FY-16 UPWP)
Amount: \$ 30,000**

Mr. Roesel explained this item would be deferred. There being no questions or objections to defer the selection the Chairman called for a motion. It was so moved by councilman Stefancik and seconded by councilman Lauga.

6. Consideration: **Consultant Selection:**
Hammond Bicycle Plan - (Task ST-2.16 H; FY-16 UPWP)
Amount: \$ 30,000

Mr. Roesel explained the purpose of this plan is to conduct a feasibility study for a bicycle master plan to link downtown with nearby areas and comply with ADA standards.

There being no questions or objections, the Chairman called for a motion to approve the Hammond Bicycle Plan with Digital Engineering for the amount of \$30,000 and to authorize the Chairman and/or Executive Director to execute any documents in connection with this project. It was so moved by Mayor Panepinto, seconded by Mayor Zabbia and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

7. Consideration: **Amendment to the FY16 Unified Planning Work Program**
Regional Transit Authority: Downtown Transit Center Study
Amount: \$250,000

Mr. Roesel explained the need to amend the FY16 UPWP – RTA Downtown Transit Center Study in the amount of 250,000. There being no questions or objections, the Chairman called for a motion to approve the Amendment to the FY16 UPWP and to authorize the Chairman and/or Executive Director to execute any documents in connection with this project. It was so moved by Tiffany Pitre, seconded by Deputy Mayor Grant and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

8. Resolution: **Baptiste Collette Project**
By: David St. Marie, PE, MBA
Section Manager, HNTB

Mr. Roesel introduced David St. Marie who presented on the Baptiste Colette Dredging. The Chairman thanked Mr. St. Marie.

11. Consideration: **Public Comment Period**

The Chairman asked if there was any public comment. There was none.

12. Consideration: **Other Matters**

There being no other matters to discuss, the Chairman adjourned the meeting and proceeded to the Regional Planning Commission Meeting.

MINUTES

Regional Planning Commission
For
Jefferson, Orleans, Plaquemines, St. Bernard, St. Tammany and Tangipahoa Parishes

November 10, 2015

Committee Members: AMOS CORMIER JR. – Chairman, JOHN F. YOUNG - 2nd Vice Chairman (Designee: Mark Drewes), MITCHELL J. LANDRIEU – Treasurer (Designee: Cedric Grant) Mayor Mike Yenni (Designee: Jose Gonzalez) Lee Giorgio, Jack Stumpf, Councilmember At-Large Stacy Head (Designee: Carla Genusa), Scott Morse, Mandrel Pansey, Councilman Ray Lauga, Jr., Councilman Richie Lewis (Designee: Councilman Casey Lewis), David Munn, Councilman Steve Stefancik, Reid Falconer, Richard Kelley, Rene Soule, Mayor Bob Zabbia, Dr. Bonnie Lewis, DOTD Secretary Sherri LeBas (Designee: Chris Morvant)

Attendance: 19

Consultants:

Staff: Jeffrey Roesel, Nicholas Silvey, Megan Leonard, et al



AGENDA

1. Consideration: Approval of the October 13, 2015 minutes
2. Consideration: Committee Reports:
 - (a) Budget and Personnel Committee
 - ◆ Janitorial Contract
 - ◆ Cell Phone Policy
 - (b) Other Committee Reports
3. Consideration: Financial Report
 - (a) Balance Sheet of Local Activities
 - (b) Monthly Budget Report
4. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements
5. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements
6. Consideration: Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements
7. Consideration: Consultant Selection:
Harahan Streetscaping Improvements (Task A-2.16 H; FY-16 UPWP)
Amount: \$ 30,000
8. Consideration: Consultant Selection:
Hammond Bicycle Plan (Task ST-2.16 H; FY-16 UPWP)
Amount: \$ 30,000
9. Consideration: Amendment to the FY16 Unified Planning Work Program
Regional Transit Authority: Downtown Transit Center Study
Amount: \$250,000
10. Consideration: Travel Request
11. Consideration: Contract Extensions
12. Consideration: Consultant Billings
13. Consideration: Public Comment Period
14. Consideration: Other Matters



The Chairman called the meeting to order and noted the existence of a quorum.

1. Consideration: Approval of October 13, 2015 Minutes

The minutes from the meeting on October 13th 2015 were approved upon a motion by Councilman Hunnicutt, seconded by Jack Stumpf and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

2. Committee Reports: Committee Reports:
(a) Budget and Personnel Committee
Janitorial Contract
Cell Phone Policy
(b) Other Committee Reports

Mr. Roesel explained that By Water would be starting December 1, 2015 for the Janitorial Contract. There being no questions or objections, the Chairman called for a motion to approve the Janitorial Contract with By Water. It was so moved by Mr. Kelley, seconded by Councilman Stefancik and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

Mr. Roesel explained the change to the Cell Phone Policy. There being no questions or objections, the Chairman called for a motion to approve the new cell phone policy. It was so moved by Mark Drewes, seconded by Councilman Hunnicutt and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

3. Consideration: Financial Report
(a) Balance Sheet of Local Activities
(b) Monthly Budget Report

Mr. Roesel referred the members to page 12 of the meeting packet for the balance sheet for the month ending September 30st 2015. He indicated that the RPC's total Assets and Liabilities, which include the Fund Balance) in the amount of \$1,656,115.87

There being no questions or objections, the Chairman called for a motion to approve the balance sheet of local activities. It was so moved by Councilman Lauga, seconded by Councilman hunnicutt and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

Mr. Brooks explained on page 13 that there were no budget amendments.

4. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements

5. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements

6. Consideration: Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements

7. Consideration: Consultant Selection:
Harahan Streetscaping Improvements (Task A-2.16 H; FY-16 UPWP)
Amount: \$ 30,000

8. Consideration: Consultant Selection:
Hammond Bicycle Plan (Task ST-2.16 H; FY-16 UPWP)
Amount: \$ 30,000

9. Consideration: Amendment to the FY16 Unified Planning Work Program
Regional Transit Authority: Downtown Transit Center Study
Amount: \$250,000

Mr. Brooks requested concurrence of items 4-9 which were already recommended for approval by the members of the Transportation Policy Committee.

There being no questions or objections, the Chairman called for a motion to approve items 4-9 as these items have been already approved by the Transportation Policy Commission. It was so moved by councilman Stefancik seconded by Lee Giorgio and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

13. Consideration: Travel Request

Mr. Silvey referred Members to page 15 of the packet and pointed out 2 travel requests: one staff member (Maggie Woodruff) requesting to attend the EPA Region 6 Quality Assurance Training, December 7-10, 2015, Addison, TX. One staff member (Lynn Dupont) requesting to attend the TRB 95th Annual Meeting, January 10-14, 2016, Washington, D.C.

There being no questions or objections, the Chairman called for a motion to approve the travel requests. It was so moved by Mark Drews, seconded by Deputy Mayor Grant and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

14. Consideration: Contract Extensions

Mr. Brooks referred the members to page 16 for a list of contract extensions. There being no questions or objections, the Chairman called for a motion to approve the contract extensions. It was so moved by Councilman Lauga and seconded by David Munn, and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

12. Consideration: Consultant Billings

Mr. Silvey referred the members to a summary list of the consultant bills on page 17 in the meeting packet, noting that staff had reviewed each of them and favorably recommended them for approval.

There being no questions or objections, the Chairman called for a motion to approve the consultant billings. It was so moved by Mr. Kelley seconded by Councilman Stefancik and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

13. Consideration: Public Comment Period

The Chairman asked if there was any public comment. There was none.

14. Consideration: Other Matters

There being no other matters to discuss, the Chairman adjourned the meeting.